



MEMORANDUM CIRCULAR NO. 2020-01

TO : ALL HEADS OF DEPARTMENTS, AGENCIES, BUREAUS, OFFICES, COMMISSIONS, OTHER EXECUTIVE OFFICES, CONSTITUTIONAL OFFICES, AND GOVERNMENT-OWNED AND-CONTROLLED CORPORATIONS

SUBJECT : TIMELINE FOR THE CLIMATE CHANGE EXPENDITURE TAGGING AND QUALITY ASSURANCE AND REVIEW FOR THE FISCAL YEAR 2021 PROPOSED BUDGET

DATE : 30 March 2020

RATIONALE

1. The Department of Budget and Management (DBM) and the Climate Change Commission (CCC) has established the Climate Change Expenditure Tagging (CCET) System to serve as a common framework to identify, plan, prioritize, and monitor climate change-related expenditures of national government agencies (NGAs) and local government units.
2. The DBM and CCC Joint Memorandum Circular (JMC) 2015-01 introduced the revised guidelines for tagging and tracking climate change-related expenditures of all NGAs. Pursuant to this JMC, the CCC evaluates agency proposal of climate change components against the existing typology and duly accomplished Quality Assurance and Review (QAR) Form.
3. To ensure transparency, consistency, and credibility of the climate change expenditure tagging, the National Budget Memorandum No. 133 series of 2019 further mandates departments/agencies to secure the approval of CCC for their respective QAR Forms.
4. The President issued Proclamation No. 922 dated 08 March 2020 declaring a *State of Public Health Emergency throughout the Philippines* due to the outbreak of the Coronavirus Disease. On 16 March 2020, the Executive Secretary issued a memorandum instructing the Executive branch to adopt a work-from-home arrangement.
5. On 16 March 2020, the DBM, through the National Budget Memorandum No. 134 s. 2020, extended the deadline for submission of the budget forms to ensure that agencies have ample time to prepare their respective Fiscal Year 2021 proposed budgets during the enhanced community quarantine period.

TIMELINE OF QAR APPROVAL

6. To facilitate the CCET QAR Process, the CCC enjoins all concerned to be guided by the following timeline in compliance with the Budget Preparation Calendar, as indicated in National Budget Memorandum No. 133 dated 29 November 2019, as amended by the National Budget Memorandum No. 134 dated 17 March 2020:

National CCET Virtual Orientation	21-24 April 2020
Submission of required CCET documents to CCC ¹	29 April 2020
CCC Feedback/Comments	04-15 May 2020
Submission of Revised QAR	18 May 2020
CCC issuance of certification	20 May 2020

7. For the submission of QAR Form, inquiries, and clarifications, please contact the Climate Change Expenditure Tagging Helpdesk at 09260678052 or helpdesk@climate.gov.ph / iod.ccc.cco@gmail.com.

For your information and appropriate action.

SECRETARY EMMANUEL M. DE GUZMAN
Vice Chairperson and Executive Director
Climate Change Commission

¹ Accomplished BP Form 201-F; Approved FY2021 Quality Assurance and Review (QAR) Form